

Instructions for Completing APPLICATION FOR ANIMAL PREMISE REGISTRATION

| PURPOSE OF APPLICATION SECTION | |
|---------------------------------------|---|
| Form Item | Instructions |
| Date of application | Today's date |
| Apply for a premise number | Mark this box if you want a new premise number |
| Update contact info | Mark this box if you already have a premise number and want to update information previously submitted |
| Retire a premise number | Mark this box if you want a premise number retired permanently or if you sold the premise (be sure to mark the box of the reason you are retiring the premise number) |

| ACCOUNT INFORMATION SECTION | |
|------------------------------------|---|
| Form Item | Instructions |
| Primary Contact | Primary contact person if we need to get in touch with you |
| Name of Business | Your business' official name |
| Alternate Contact | Alternate contact person if we need to get in touch with you |
| Mailing Address | Mailing address for business |
| Business Type | Check business type (Select only one) |
| Business Operation | Check all operations that apply to your business |
| Main Business Phone Number | Phone number of primary contact or business |
| Cell Phone Number | Cell phone or alternate phone number |
| Fax Number | Fax number of primary contact or business |
| E-Mail Address | E-mail address of primary contact or business |
| User Name | Choose 8-12 characters for accessing account information online |

| PREMISE INFORMATION SECTION | |
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| Form Item | Instructions |
| Name of Premise | Your name for the location (e.g., "Main Ranch", "Back 40", "Summer Pasture", etc.) |
| Premise Number | Existing premise number (If known) |
| Physical Address | Physical location where livestock is housed or 911 address |
| Longitude/Latitude | Longitude and Latitude (If known) |
| Primary Contact | Primary contact person for this premise if we need to get in touch with you |
| Main Business Phone Number | Phone number of primary contact for the premise |
| Cell Phone Number | Cell phone or alternate phone number |
| Fax Number | Fax number of primary contact for the premise |
| Legal Description of Land: Township(s) Range(s) Section(s) | Optional information - found on Deed or in Property Tax records |
| Premise Type | Check all operations that apply at this premise |
| Species at Premise | Check all species that apply |