

Know Your Government 2009: KYG vs IGNORANCE You be the Judge

Tentative Conference Agenda

Saturday

- 10:00 – 5:00 Schedule Capital Tours, meetings with your legislators
Schedule a time to take the Tufts Study as a county, either as new or follow up participants
- 3:00-5:00 Registration
- 4:00-5:00 Chaperones meeting
- 5:00-6:00 Welcome, Keynote speaker, Dinner
- 6:00-9:00 Challenge Activity
- 9:15-10:00 County Meetings

Sunday

- Breakfast on your own
- 8:30-10:30 Session A
- 10:30-11:00 Break
- 11:00-noon Session B
- Noon-1:00 Lunch
- 1:15-2:00 SA elections
- 2:00-5:00 Amazing Race-Get envelopes in Lobby
- 5:30-6:30 Dinner
- 7:30-9:30 Dance/Movie
- 10:00-10:30 County Meeting
- 10:30 Lights Out

Monday

- 8:00-9:00 Breakfast, travel to courtrooms
- 9:30-11:30 Session C
- 12:00-1:00 Lunch
- 1:30-3:30 Session D
- 3:30-5:30 Session E
- 6:00-10:00 County Night Out, Dinner on your own
- 10:30 County Meetings by district facilitated by committee, prep (clothes, questions) for Leg. Breakfast
- 11:00 Lights Out

Tuesday

- 7:00-9:00 Legislative Breakfast (reporters hand out articles)
- 9:00-10:00 Check out of hotel
- 10:30-11:30 Session F
- 11:30-12:30 General Assembly
- 12:30 Home

KYG ESTIMATE OF EXPENSES

Lodging:

Single/Double Occupancy: \$99.00 per room, per night plus tax

Triple/Quad Occupancy: \$105.00 per room, per night plus tax

Registration Fee:

Conference Registration Fee: \$165.00

Meals:

Meals are included in cost of registration, except lunch on day of arrival and all breakfasts will be left to each county/delegation. Monday evening is County Night Out, also allowing your delegation to eat dinner on their own at one of the many area restaurants or by ordering in.

Miscellaneous:

(Estimated cost; real totals should be discussed with your Co. Coordinators and parents)

Gas \$ don't forget to budget for gas to help whoever is driving you

Spending Money \$ this might be for meals when you're traveling or county night out

\$ _____ Add lodging cost from above

\$ _____ Add Registration Fee

\$ _____ Add Meals & Miscellaneous Costs

\$ _____ Total **Expenses**

HOW TO PREPARE

Aside from conducting the County Orientation sessions for your delegates, there are a few other tasks that need to be addressed.

1. Hotel Reservations

The hotel suggests making reservations for your delegation prior to January 14 to ensure space available to our group and secure the special rate being offered. *Red Lion Olympia* requires that each reservation be guaranteed by credit card for the amount of the first night's room and tax. Individual cancellations must be made at least forty-eight (48) hours prior to scheduled arrival to avoid forfeiture of deposits already received. Call the Red Lion Olympia at 1-866-896-4000 to make reservations, and ask for the WSU 4-H Know Your Government group rate. Due to safety concerns of the hotel, no more than four delegates are allowed to a room. If you are left with a room housing only 2 or 3, we encourage you to fill the room with delegates from neighboring counties. You may contact Jan Klein, jklein@wsu.edu for assistance here.

Note that all rooms reserved for this event will be blocked from long-distance phone use, movies, and room service. Calling cards, however, will work from room phones. Internet access cards will be available to chaperones only, NOT delegates. The hotel will NOT accept personal checks signed by parents who are not present or credit cards if the cardholder is not present. Often, delegates pay a chaperone/coordinator/county contact person for their rooms prior to the event and the entire bill is then paid for by one person. Contact your county Extension office for further direction. The Planning Committee cannot guarantee your final room rate/billing. Please confirm that exact amount with the hotel upon making your reservation.

2. Schedule Capitol Tour -- Capitol tours are a NOT part of the KYG Conference agenda this year. We STONGLY encourage you to schedule a tour on Saturday before the KYG Conference or on the way home.

3. Meeting with Your Legislators -- We strongly encourage you to schedule a meeting with your legislators. Often this one meeting has the most impact on the youth attending the conference! Please schedule these meetings on Saturday, before check-in or on Tuesday after the conference. For contact information go to: <http://www1.leg.wa.gov/legislature>.

3. The Well-Prepared Delegate

The well-prepared delegate will wear/bring a watch with them to KYG, along with writing instruments and paper for note-taking throughout the conference. They will also be aware of cellular phone etiquette, knowing not to have phones in "ring mode" at any time during KYG. They will have reviewed the Code of Conduct beforehand with their chaperones and fully understand the consequences regarding it.

4. The Well-Prepared Chaperone

The well-prepared chaperone will be ready and willing to help enforce, and personally abide by, the Code of Conduct throughout KYG. They will be a positive role model to help their delegation follow the rules and policies outlined, and will be ready for a fun, busy, and very rewarding experience. The success of this event particularly rides on the readiness and example of the chaperones. Please contact a member of the Planning Committee or your county Extension office if you have any questions or need support. Thank you for your work and support of this event!

5. Dress Code

Appropriate attire for Know Your Government is described below. Please review these guidelines carefully.

Business/Professional:

Events: Legislative Breakfast

For Girls -- Skirt or slacks with an appropriate blouse or shirt and dress shoes or boots. Dress denim and khakis are appropriate. No athletic/tennis shoes. Please, no hats other than those that respect religious or cultural tradition.

For Guys -- Slacks, shirts with ties, dress shoes or boots. Dress denim and khakis are appropriate. No athletic/tennis shoes. Please, no hats other than those that respect religious or cultural tradition.

Casual, But Nice and Clean:

Events: Breakout Sessions

For Girls & Guys – Nice jeans (no holes, no sagging – must be worn around the waist), khakis or casual pants, nice shirt/T-shirt, polo shirt, or sweater. Please, no hats other than those that respect religious or cultural tradition.

Tours – all delegates are asked to wear their Conference T-shirts throughout their tour.

DO NOT BRING:

Tube tops, halter tops, one-shoulder tops, strapless tops/spaghetti strap tops; anything that exposes midriff, navel, back or cleavage, see through or muscle shirts; clothing that advertises alcoholic beverages, tobacco products, or drugs; clothing that has vulgar, obscene, or offensive messages or images; weapons, illegal substances.

BRING:

Each delegate should come prepared to actively participate in Sessions including paper, writing utensil, a watch, appropriate attire, and a positive “ready to learn and have FUN” attitude.

IMPORTANT DATES TO REMEMBER

October 18 Coordinator Training, State 4-H Forum at Everett
(for information go to: <http://4h.wsu.edu/conferences/Forum/index.htm>)

December 1 Submit Coordinator Reply - to Jan Klein, jklein@wsu.edu or mail to:
WSUE Spokane, SAC Suite 520, Spokane, WA, 99210
☺ *(This is how you will be updated with current information and reminders)*

November-January County Orientation Meetings
☺ *(Start early; be ready)*

December 10 Mail letters of invitation to Legislators for Legislative Breakfast,
Tuesday, February 17, 2009, 7 am

January 5, 2009 **KYG on-line registration opens**

January 13, 2008 Hotel Reservations must be made to secure space available. Ask for the 4-H
Know Your Government Conference room rate.
*Red Lion Hotel- Olympia, WA
2300 Evergreen Park Drive
Olympia, WA 98502
(360) 943-4000*

Schedule a Capital tours
Information at: <http://www.ga.wa.gov/visitor/tour.htm>

January 31, 2009 **Registration closes.**
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February 14-17, 2009 **KYG Conference in Olympia**