



## 4-H Know Your Government 2010: Lobbying for Change

*Tentative schedule and Reminders*

### Saturday:

Registration  
Welcome/Dinner  
Challenge Activity

### Session A: Lobbyist 101/Chaperone Meeting and Legislator 101

County Meeting - in your own room

☺ Plan ahead to bring breakfast snacks for your delegation.

### Sunday

Breakfast on your own

### Session B: Bill Displays/Scavenger Hunt

### Session C: Lobbyist Meetings with Conference Legislators

Lunch

Capitol Tours with Scavenger Hunt

### Session D: Lobbyist Meetings with Conference Legislators

Dinner

Dance & Snacks / Internet Café open

County Meetings - in your own room

☺ Capital Tours this year- but with a twist

### Monday

Breakfast on your own

### Session E: Committee hearings

### Session F: County caucus

### Session G: Floor vote

Lunch / Civic organization booths

Walk-Evergreen Parkway

### Session H: Committee hearings

### Session I: County caucus

### Session J: Floor vote

### Session K: Conference committee

County Night Out

Entertainment

County Meetings - in your own room

☺ Back by popular demand- explore other civic opportunities available to youth

☺ A little fresh air and exercise anyone?

☺ Humm... What will it be this year?

☺ Don't forget to make these appointments. You'll have plenty of time before heading home.

### Tuesday

Legislative Breakfast

Slideshow

Appointments with District Legislators

Home

# KYG ESTIMATE OF EXPENSES

## Lodging:

Single/Double Occupancy: \$99.00 per room, per night plus tax

Triple/Quad Occupancy: \$105.00 per room, per night plus tax

## Registration Fee:

Conference Registration Fee: \$165.00


## Meals:

Meals are included in cost of registration, except lunch on day of arrival and all breakfasts will be left to each county/delegation. Monday evening is County Night Out, also allowing your delegation to eat dinner on their own at one of the many area restaurants or by ordering in.

## Miscellaneous:

*(Estimated cost; real totals should be discussed with your Co. Coordinators and parents)*

T-Shirts - this year, KYG T-Shirts will NOT be included in the registration price. If delegates or chaperones are interested in purchasing one, indicate the size on your registration form and the \$10 fee will be added to your registration.



😊 T-Shirts will not be included in the registration price this year

T-Shirt \$ 10 KYG T-Shirt

Gas \$ \_\_\_\_\_ don't forget to budget for gas to help whoever is driving you

Spending Money \$ \_\_\_\_\_ this might be for meals when you're traveling or County Night Out

\$ \_\_\_\_\_ Add lodging cost from above

\$ \_\_\_\_\_ Add Registration Fee

\$ \_\_\_\_\_ Total **Expenses**

# HOW TO PREPARE

Aside from conducting the County Orientation sessions for your delegates, there are a few other tasks that need to be addressed.

## 1. Hotel Reservations

The hotel suggests making reservations for your delegation **prior to January 13** to ensure space available to our group and secure the special rate being offered. *Red Lion Olympia* requires that each reservation be guaranteed by credit card for the amount of the first night's room and tax. Individual cancellations must be made at least forty-eight (48) hours prior to scheduled arrival to avoid forfeiture of deposits already received. Call the *Red Lion Olympia* at 1-866-896-4000 to make reservations and ask for the WSU 4-H Know Your Government group rate.

The hotel will NOT accept personal checks signed by parents who are not present or credit cards if the cardholder is not present. Often delegates pay a coordinator or county contact person for their rooms prior to the event and the entire bill is then paid by one person. Contact your county Extension office for further direction. The Planning Committee cannot guarantee your final room rate/billing. Please confirm that exact amount with the hotel upon making your reservation.

Due to safety concerns of the hotel, no more than four delegates are allowed to a room. If you are left with a room housing only 2 or 3, we encourage you to fill the room with delegates from neighboring counties. You may utilize the KYG Coordinator list serve for assistance here. Note that all rooms reserved for this event will be blocked from long-distance phone use, movies, and room service. Calling cards, however, will work from room phones. Internet is available in the rooms; please set county guidelines for your delegation use.

## 2. Capitol Tour

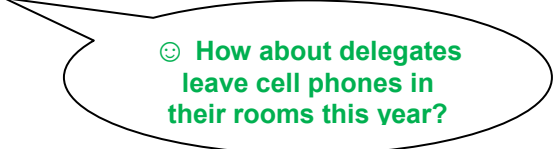
Capitol tours are a part of the KYG Conference agenda this year. Tours are mandatory. There will be a creative activity associated with the tour that will be explained at the conference. Transportation will be provided.

## 3. Meeting with Your Legislators

We strongly encourage you to schedule a meeting with your legislators. Often this one meeting has the most impact on the youth attending the conference! The conference will get done earlier this year on Tuesday than it has in the past and there should be plenty of time for you to schedule a meeting with your legislator before heading home. We realize that many legislators may be attending the breakfast, but a visit for more in-depth discussion will also be valuable. Schedule these meetings on Tuesday, late morning or early afternoon. For contact information go to: <http://www1.leg.wa.gov/legislature>.

### 3. The Well-Prepared Delegate

The well-prepared delegate will wear/bring a watch with them to KYG, along with writing instruments and paper for note-taking throughout the conference. They will also be aware of cellular phone etiquette, knowing not to have phones in “ring mode” at anytime during KYG. Cell phones will be confiscated if misused repeatedly. They will have reviewed the Code of Conduct beforehand with their chaperones and fully understand the consequences regarding it.



☺ How about delegates leave cell phones in their rooms this year?

### 4. The Well-Prepared Chaperone

The well-prepared chaperone will be ready and willing to help enforce, and personally abide by, the Code of Conduct throughout KYG. They will be a positive role model to help their delegation follow the rules and policies outlined, and will be ready for a fun, busy, and very rewarding experience. The success of this event particularly rides on the readiness and example of the chaperones. Please contact a member of the Planning Committee or your county Extension office if you have any questions or need support. Thank you for your work and support of this event!

### 5. Dress Code

Appropriate attire for Know Your Government is described below. Please review these guidelines carefully and help the delegates understand why this is important for KYG.

#### Business/Professional:

#### Events: Legislative Breakfast

*For Girls* -- Skirt or slacks with an appropriate blouse or shirt and dress shoes or boots. Dress denim and khakis are appropriate. No athletic/tennis shoes. Please, no hats other than those that respect religious or cultural tradition.

*For Guys* -- Slacks, shirts with ties, dress shoes or boots. Dress denim and khakis are appropriate. No athletic/tennis shoes. Please, no hats other than those that respect religious or cultural tradition.

#### Casual, But Nice and Clean:

#### Events: Breakout Sessions

*For Girls & Guys* – Nice jeans (no holes, no sagging – must be worn around the waist), khakis or casual pants, nice shirt/T-shirt, polo shirt, or sweater. Please, no hats other than those that respect religious or cultural tradition.

#### **DO NOT BRING:**

Tube tops, halter tops, one-shoulder tops, strapless tops/spaghetti strap tops; anything that exposes midriff, navel, back, or cleavage; see through or muscle shirts; clothing that advertises alcoholic beverages, tobacco products, or drugs; clothing that has vulgar, obscene, or offensive messages or images; weapons, illegal substances.

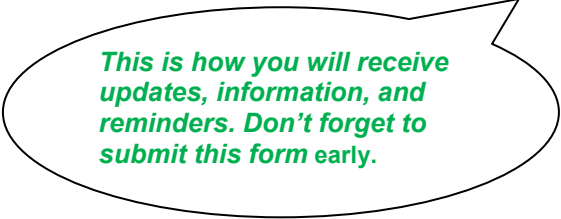
#### **BRING:**

Each delegate should come prepared to actively participate in sessions with paper, writing utensil, a watch, appropriate attire, and a positive “ready to learn and have FUN” attitude.

# IMPORTANT DATES TO REMEMBER

**October 17** Coordinator Training, State 4-H Forum at Grand Mounds  
(For information go to: <http://4h.wsu.edu/conferences/Forum/index.htm>)

**December 1** Submit Coordinator Reply –  
to Jan Klein, [jklein@wsu.edu](mailto:jklein@wsu.edu)  
or mail to: WSUE Spokane,  
SAC Suite 520, Spokane, WA, 99210



*This is how you will receive updates, information, and reminders. Don't forget to submit this form early.*



😊 *Start early;  
Be ready!*

**November-January** County Orientation Meetings

**December 10** Mail letters of invitation to Legislators for Legislative Breakfast, Tuesday, February 16, 2010, 7 am

**January 4, 2010** **KYG on-line registration opens**

**January 13, 2010** Hotel reservations must be made to secure space available. Ask for the 4-H Know Your Government Conference room rate.  
*Red Lion Hotel- Olympia, WA  
2300 Evergreen Park Drive  
Olympia, WA 98502  
(360) 943-4000*

Schedule meetings with legislators

**February 1, 2010** **Registration closes**

**February 13-16, 2010** **KYG Conference in Olympia**