

## KYG Core Committee Roles

### The whole committee

- Brainstorm objectives, goals
- Create ideas for conference structure
- Create ideas for curriculum
- Have full understanding of curriculum and conference agenda
- Speaker ideas

### Staff/Facilitator Team

- Support teams (Informational/introduction packets)
- Budget
- Other activities during conference (dance, other entertainment)
- Thank yous

### Curriculum Team

- Write curriculum with reflect and apply questions
- Tie curriculum to EALRs
- Rough sketch of conference sessions
- Conference County Meeting reflect and apply questions (work with CF team)

### Conference Facilitator (CF) Team

- Write session agendas
- Conference County Meeting reflect and apply questions (work with Curriculum team)
- Coordinate/plan CF training to include training on ice breakers, games, facilitation, leadership, empowerment, curriculum, session agendas, youth/adult partnerships

### Registration Team

- Work with Susan regarding room needs (for sessions and people)
- Assign roles to delegates
- T-shirts
- Logo
- Legislative Breakfast
- Registration packets

### Coordinators/Chaperones Team

- Coordinator training
- Coordinator packet
- Coordinator updates/communication

### Technology Manager

- Suggest technology ideas

### Challenge Activities Manager

- Develop ground rules at beginning of conference
- Head up Challenge activity on first night of conference

### Communications Manager

- Schedule speakers
- Proclamations for House and Senate
- Invitations to Legislative Breakfast
- Plan tours