

NDSU

EXTENSION SPECIALIST, 4-H YOUTH DEVELOPMENT

North Dakota State University invites inquiries, nominations, and applications for this position.

This 12-month, full-time, nontenure track position provides statewide educational leadership in youth development. This position has a 100% NDSU Extension Service appointment with the Center for 4-H Youth Development unit of the College of Human Development and Education.



THE UNIVERSITY North Dakota State University is enjoying a remarkable period of growth and success. Located on the state's eastern border in Fargo, North Dakota's largest city, NDSU is the state's Morrill Act land-grant institution.

Innovative teaching and learning are conducted in nine academic units: the Colleges of Agriculture, Food Systems and Natural Resources; Arts, Humanities and Social Sciences; Business; Engineering and Architecture; Human Development and Education; Pharmacy, Nursing, and Allied Sciences; Science and Mathematics; University Studies; and the Graduate School. NDSU has 41 doctoral and professional doctorate programs, 54 master's degree programs, one specialist degree, one professional degree and 99 baccalaureate majors.

The North Dakota Agricultural Experiment Station and NDSU Extension Service are integral parts of the university.

THE COMMUNITY Headquarters for this position is the NDSU North Central Research Extension Center (NCREC) located one mile south of Minot, North Dakota. More information about the area is located at <http://minotchamber.org/community>.

RESPONSIBILITIES Overall responsibilities include the development, implementation, teaching and evaluation of educational programs that reach youth. Educational program delivery will be accomplished by engaging a diverse group of young people in a safe and effective environment utilizing extension staff, adult volunteers and other youth development professionals. This position is responsible to the Center for 4-H Youth Development Chair/State 4-H Program Leader. Position responsibilities: 1. Provide leadership for positive youth development programs related to youth citizenship including community service, youth leadership, civic education, youth in governance, youth volunteerism, public speaking, service learning, youth voice, youth-adult partnerships and youth entrepreneurship. This includes planning, developing and evaluating youth development programs, activities and curricula related to these areas. 2. Provide lead support for 4-H youth development programs and activities showcased at the North Dakota State Fair. 3. Assist in providing leadership for the statewide camping program that occurs at Western 4-H Camp near Washburn, North Dakota. 4. Conduct and apply scholarly research in youth development and contribute to scholarship within the field. 5. Work with programmatic teams to develop, implement, evaluate, and sustain program models which support the responsibilities of the position. This currently includes teams in the 4-H Youth Development and Community, Economic Development and Leadership program areas. 6. Develop and maintaining a working relationship with local and state

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extension staff, faculty, administrators and others as determined appropriate. 7. Develop new and enhance current internal and external partnerships that will benefit the program, the youth participants, and communities. This includes writing grants related to the 4-H Youth Development program and seeking and securing other external funding to support the program through the North Dakota 4-H Foundation and other entities. 8. Provide professional development and training opportunities for extension staff, program volunteers and other program partners. Contribute to national educational efforts, such as eXtension or 4-H curriculum. 9. Conduct other duties, including coordination of other state 4-H educational experiences, as assigned.

**MINIMUM
QUALIFICATIONS**

1. Master's degree with course work in one or more of the areas of youth development, education or a field related to duties of the position. 2. Demonstrated ability to provide professional and technical competencies in youth development. 3. Demonstrated ability to work effectively with others as individuals, groups, staff/faculty members and decision makers. 4. Ability to communicate effectively through good oral, written and listening skills. 5. Demonstrated skills in computer, presentation, web-based education and communication, and other electronic equipment usage. 6. Familiarity with various ethnic and socioeconomic audiences, an interest and ability to work with people of diverse backgrounds, and a commitment to the principles of diversity. 7. Ability to travel and work flexible hours including evenings and weekends to fulfill assigned responsibilities, and a valid driver's license.

**PREFERRED
QUALIFICATIONS**

1. Doctorate degree in youth development, education or a field related to the duties of the position. 2. Five years of Extension work or experiences in community youth-based programs. 3. A working knowledge of the land-grant university system and mission.

SALARY

Competitive and commensurate with qualifications and experience

SCREENING DATE

Initial screening of applications will begin Aug. 28, 2009.

**APPLICATION
PROCEDURE**

Screening of applications begins immediately after the closing date and will continue until a suitable candidate is identified. For full consideration, candidates interested in applying must submit the following materials to the address below:

1. A letter of application discussing how the stated qualifications are met.
2. A detailed resume.
3. Official academic transcripts from all institutions attended.
4. To ensure full consideration, applicants must have three people familiar with their professional training and/or experience complete and mail the NDSU Extension Service Reference Form available at www.ag.ndsu.edu/ext-emp/emp-emp.htm to:

Brenda Vertin , Admin. Coordinator
Center for 4-H YD
FLC 219 Dept 7280
Box 6050
Fargo, ND 58108-6050

Applicants must also provide complete contact information for three additional persons familiar with their professional training and/or experience.