

State 4-H Volunteer Development Action Team Annual Report—2006-07

Chair: Jan Hiller, Extension 4-H Youth Development Specialist

Team Members: Marilyn Anderson, Paul Carter, Vicki Contini, Ann Hennings, Anita Raddatz, Carey Roos, Pat BoyEs, Rachel Lowe, Floy Zeigler, Tony Dell

New Members: Kelly Fisk, Sarah Butzine, Scott VanderWey

Situation:

This team is responsible for reviewing, designing, delivering, and evaluating training and other aspect of working with 4-H volunteers. This year's main needs were to 1) complete the Volunteer Leader Training (VLT) Module 3 Equity, Access and Opportunity 2) Update all of the Modules I-VIII and provide training where feasible 3) Monitor the "E-Learning for 4-H Volunteers".(Jan) and encourage all counties to participate and 4) be responsible for recruiting and selecting the workshops and tracks for State 4-H Forum.

Inputs:

1. 4-H Specialist, State 4-H Web designer, Educators, Staff and volunteer time to work on projects—estimate 25 hours/person (approximately 250 hours total).
2. Staff/volunteer time for nine 2 hour conference calls plus a 2-day face-to-face meeting
3. Funding from Pat BoyEs' operational fund for face to face meeting
4. Participants at May 29/30 Program Management Days identified the competencies they would like training on based on the 6 Domains of the Volunteer Research Knowledge Competencies:

Positive Youth Development	27
4-H Program Management	27
Educational Design & Delivery	23
Interpersonal Characteristics	14
Communications	12
Organization	6

Outputs:

1. Revised the Volunteer Leader Training Evaluation (Janet Schmidt and Jan Hiller) Counties sent completed evaluations to the State 4-H Office in Pullman.
2. Module 3 Equity, Access & Opportunity was showcased at a poster session at the All Extension Conference, March 5-8 in Spokane. Each county was given a CD of this module.
3. Managed the responsibility for the educational programming for State 4-H Forum—Friday tracks, Saturday workshops, and speakers.
4. Updated Volunteer Leader Training Modules I-VIII: Added hotlinks and learning objectives at beginning of each module, a post self-review at the end. Each module needs a powerpoint presentation to make the materials easily teachable.

Modules II Positive Youth Development, IV Risk Management, and V Finances will be completed by February 2008.

5. Updated parts of the Washington State 4-H Website after investigating websites from other states.
6. Provided input on WA 4-H Educator's Handbook to Jerry Newman
7. Provided experiential training on Module 3 Equity, Access & Opportunity at September 4-H Program Management Day (Ann & Scott)
8. Provided 3 hours of volunteer management training as part of 4-H Youth Development Core Training, October 18 (Jan)
9. Reported on volunteer training resources at Sept. Program Management Day (Marilyn & Jan)

Outcomes:

1. Updated Volunteer Leader Training Modules 1-8
2. Counties have a new resource in printed and CD format: Module III Equity, Access & Opportunity, plus experiential activities
3. Report given at March Program Management Day: 7 E and 8 W counties had sent in 129 VLT evaluations. Leaders found VLT useful. More counties are sending in evaluations.
4. Forum Tracks, workshops, and speakers were well received.
5. New hires are better prepared to work with volunteers as a result of the 3 hours of volunteer management training they received.

Future Plans:

1. Determine leadership of VDAT
2. Evaluation of 2007 State 4-H Forum
3. Plan educational aspects of 2008 State 4-H Forum
4. Complete updating of VLT Modules (2,4,5)
5. Develop powerpoints and other experiential teaching activities for the VLT Modules