

## **V DAT 2002-04 Annual Report**

**Committee Name:** Volunteer Development Action Team  
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**Situation:** In the Spring of 2002 EM4754 4-H Club Leader Handbook was low in stock and in need of revision. Diverse findings from a survey of counties about the usefulness of EM4754 led to the Volunteer Development Taskforce deciding to update this Handbook as their first task. Team members struggled with this task. During a face-to-face meeting in Spokane in August 2002 we changed the committee name to Volunteer Development Task Force and changed the focus of our task to developing basic training suitable for new 4-H volunteers in all delivery modes. The Logic Model was used to develop plans and a timeline: 2002-03 Y1—Determine format and topics

Develop curriculum/online version (later named Volunteer Training Modules)

District Training on Volunteer Training Modules, led by VDAT committee

2003-04 Y2 Develop an evaluation instrument based on Volunteer Training Modules

### **Inputs:**

- County Needs assessments
- Faculty, staff, volunteer time on committee
- Travel funds from state and county for face to face meeting
- County funds for conference calls

### **Outputs:**

#### 2002-03:

- County needs assessments on topics to include
- Developed 7 out of 8 Volunteer Training Modules on Washington State 4-H Homepage
- SW/SE District Training—April '03
- Presentation on Vol. Training Modules at National Vol. Conference in Little Rock, March '03, Galaxy II in Salt Lake, September '03 (Jan and Jana)

#### 2003-04

- Refined Volunteer Training Modules on website
- Developed pass-protected Clover Site for 4-H professionals to share training materials
- Overview of Vol. Training Modules at the 2004 Western Extension Leadership Development (WELD) Capstone Conference held in Park City, Utah, May '04 (Mark)
- Offered 6 hours of volunteer training based on Volunteer Training Modules at May '04 State 4-H Program Management Days, Puyallup/Colfax

### **Outcomes/Impacts:**

- All goals were met for the first 2 years except developing an evaluation instrument.
- Evaluations from SW/SE District trainings were positive.
- Evaluations from May '04 Program Management Days: 30 out of 33 rated sessions as helpful/just right; 2 as confusing; 1 as overwhelming.
- Additional long-term outcomes will be forthcoming as the Volunteer Training Modules/Clover Site are utilized more for 4-H volunteer education.

**Committee Members:** Pat BoyEs, Vicki Contini, Jana Ferris, Toni Gwin, Mark Heitstuman, Ann Hennings, Jan Hiller, Jim Lindstrom, Anita Raddatz, Janet Schmidt, Elizabeth Tennison.