

**4-H State Advisory Board  
April 18-19, 2009  
Grand Mound, WA**

**Saturday, April 18, 2009**

**In Attendance:** SW-Floy Ziegler, Susan Linn, Charlene Wright, Melissa Brown; NE-Matt Harbin, Julia Viherlahti; NW-Jim Johnson, Chip Taylor, Don Ballard, Zoe Stoy, Noelle Borland; SE-Ronda Fuhrman, Gary Kirckof, Vicki Contini, Jessica Ubachs, Nikquel Emard-Jones; Challenge-Sam Tower; Extension-Lore Twiet, Julie Sorensen; SAC-Elaine Dunn; Treasurer-Chuck Todd; WSU Pullayup-Pat BoyEs, Kevin Wright; Forum Committee-Rose Waring, Virginia Cook, Tom Gwin

The meeting began at 8:30 am with introductions, the Pledge of Allegiance, and the 4-H pledge.

The “Keys to Success” team building exercise was facilitated by Jessica Ubachs.

January Minutes

The minutes and summary were approved with the following changes. Julia Viherlahti’s last name was misspelled. An “i” was sometimes typed instead of an “l” in the January minutes. Minutes will also be corrected to reflect a due date for Hall of Fame nominations of June 1, not August 1. The abbreviation for the cattle disease mentioned in the minutes should have been MCF not CFH.

Treasurer’s Minutes

Chuck Todd reported that the State Ambassadors have a balance of \$2,836.24. As of March 31, 2009, there is a balance of \$25,163.28 in the checking account, \$4,118.37 in the savings account, and \$17,734.43 in the investment account. This includes a balance of \$3,872.25 in our account for the Horse Judging School.

Chuck proposed doubling the reimbursement for meals. This would change the breakfast allowance from \$2.50 to \$5, the lunch allowance from \$3.50 to \$7, and the dinner allowance from \$7 to \$14. A motion was made by Floy Ziegler to double the current reimbursement for meals. The motion was seconded by Elaine Dunn and approved unanimously.

Audit – Larry Cressey was not here to present the results of his audit of the Treasurer’s books.

1 – Unknown – Larry Cressey was not present to report on his audit of the Treasurer’s books. Chuck Todd will contact Larry via email for a status of his report.

2 – In Progress – The creation of a display about the State 4-H Advisory Board is in progress. Chip Taylor, Jim Johnson, and Zoe Stoy are collecting pictures and will have it ready in time for forum. They are trying to locate the group picture that was taken at the end of the January meeting. It was suggested that they check with Joy Wilken.

3 – Done – The correct abbreviation for this disease is MCF not CFH. The last cow affected by this disease died in January. A total of 26 head owned only by FFA members died as a result of this disease. A new policy is being review by state vet. Sheep will need to be housed separately at events where sheep are on the same grounds as cattle. At the state fair sheep will arrive the last 5 days of the fair and there will be no other animals except dogs and horses on the grounds at that time. The Round Robin Event will be affected. Sheep will not be included in the round

robin unless sheep are in a separate arena, possibly with horses. Exhibitor could carry disease from sheep to other animals on their hands, so they will need to clean their hands after handling the sheep. The incident is still under investigation.

4 – Done – Dan Ballard provided a copy of the proposed budget for 2009 Forum to Rose Waring.

5 – In Progress – The funding information has not yet been updated. As soon as Pat has it, she will send it electronically to the Funding Committee.

6 – Done – The age on the Heather Rider nomination form has been changed to read 19-22 years of age.

7 – Done – The nomination forms on the website have been updated.

8 – Done – Information on teen opportunities has been added to the 4-H website and will be included on the 4-H publications CD.

9 – Done – The Public Awareness Committee has contacted Caleb Klein and requested the pictures he took during the State Advisory Board meeting but they have not yet been received.

10 – Done – The State 4-H office provided copies of the teen opportunities brochure to each of the Teen Committee members.

11 – Done – Noelle contacted Betsy Fradd and Betsy agreed to create a brochure to promote forum.

12 – Unknown – Joy Wilken was going to create a press release on the 4-H Alumni and Friends Association that would be distributed this year.

13 – Unknown – Melissa Brown has not heard from Larry Cressey regarding the content of the State Advisory Board.

14 – Done – Don Ballard scheduled an icebreaker for the State Advisory Board with Jessica Ubachs.

15 – Done – The blazers purchased by Chip Taylor for the teens were worn at National Conference.

16 – Will discuss further, later in the meeting.

17 – Julia Viherlahti determined that the cost of easy care shirts for the Advisory Board would be \$16.48 (without logo). This information will be shared with committee.

18 - Done

### District Meetings

NE District – 2010 forum logo contest information is on the website. This forum will take place east of Spokane and will be a joint Washington/Idaho event. The theme will be 4-H Bridging Borders. Information on the 2010 forum is not yet on the state website. The location is currently on the state 4-H website and was in 4-H Tuesday news.

SE District – Possible locations of the 2011 Forum were discussed. Jessica will check into the Lewiston-Clarkston area, Rhonda will check into Moses Lake, Noelle will check into Yakima, and Julie will check into Ellensburg as possible sites of the 2011 Forum.

NW District – Jim Johnson & Chip Taylor went to Kitsap and met with the local county 4-H council about the State Advisory Board. Counties are reviewing their budgets. The NW mini-forum will be coordinated by Chip Taylor, Jim Johnson, Sam Tower & Pat BoyEs. We may want to use the topic of best practices at forum for a state discussion

SW District – The SW district teen rally will take place the first weekend in November. The workshop topic will be parliamentary procedure. Wahkiakum County is going to have a fun run. 4-H in Action & a horse show will be taking place in the district in the near future.

## State District's Report

Budget/4-H Program Funding – The budget satellite appeared to be very helpful and was an effective way of sharing the information. 47.9 million dollars is the difference between the two proposed state budgets. May 1 is the latest date WSU may be notified of the budget cut. Pat BoyEs said she may not have any information about the affect of the budget cut on 4-H until June. The Provost received over 600 emails regarding the elimination of 4-H. The emails were current members and alumni from across the state. 30 of the 50 state senators wrote personal letters to the Provost informing him that cutting 4-H was ill-advised. Pat is anticipating a 20-30% cut for the next biennium beginning July 1. There will be cuts in the state 4-H program, but it will be proportional with the rest of WSU. Messages from leaders across the state were very effective. Pat asked the State 4-H Advisory Board to let their leaders and county councils know how much their support was appreciated. A follow-up satellite broadcast will take place prior to the October meeting. Other members of public can attend. There will be impacts on the state 4-H staff as a result of expected budget cuts. Most of the 18 people on the state 4-H staff are partially funded by various grants. Board members need to be very aware of the potential affect of cuts at the county level to help with transitions and best practices. The state 4-H program is looking at a web based enrollment system with leaders entering enrollment information on-line. It could go into affect as early as this fall. This will probably be discussed during forum as a best practice. If this becomes a reality, a representative from each county will need to have a representative attend.

KYG – At this time we don't have a final contract with the hotel. Date is not available at this time. State Teen Conference will take place June 28-30 in Pullman. Boeing is subsidizing two buses coming from the west side to Pullman. There will be a charge of \$30-35. To attend participants should be going into 8<sup>th</sup> grade and above. Chaperones are required. Boeing is also sponsoring some workshops. Check the website for more information.

Challenge Course Status – Myers Point's full environmental report was completed March 31. It will take 6 months before the review is completed. There is a low ropes course in Thurston County on the grounds of St. Peters Hospital. Low ropes courses with three high elements are currently being created. Courses with high elements attract corporations whose fees help to finance this program.

National Hall of Fame – Our nominee was not selected by the committee.

4-H Council Recommendations – Updates are on the website and Nancy Mordhorst is contacting committee heads for status.

Tufts Study – A non-land grant university created a study of positive youth development. Washington State has been participating in this study for the last five years. Pat BoyEs just received an update of the data. Washington State 4-H'ers were evaluated in the areas of academic competence, future aspirations, character, pier support, etc. They exceeded the national average in all but one category. In the area of academic expectations they fall below the national average because they expect to receive a college diploma not just a high school diploma. According to this study, the 4-H program makes a more positive impact than any other youth agency. Our volunteers are the heart of 4-H. Almost 76,000 youth are involved in 4-H. This does not include 11,000 youth that do not meet the 6 hour contact minimum. There are only 56 4-H staff across the state.

Hall of Fame – Nomination applications are due June 1.

Leader of the Year Pins – The new leader of the year pins have arrived. Samples were passed around the room. The new pin is very similar to the old one but is much less expensive. The remaining old style pins are being held in reserve for those leaders that would like to replace lost pins.

Lunch Break

### 2009 Forum

The following Forum assignments have been made in the NE District.

Lewis/Thurston – Hospitality Room

Jefferson – goody bags

Clark – speakers

Pacific – teen activities/displays (Debbie will delegate location of displays)

Wahkiakim/Cowlitz – Centerpieces for dinner on Friday dinner will be provided by Lewis County. Centerpieces will also be needed for lunch & dinner on Saturday as well as for brunch on Sunday. Pat BoyEs requested green & white linen for the Friday night banquet.

Grays Harbor – Jerry Owens and Jim Thode will be the auctioneers.

Just Cuz will be providing the entertainment. They are a group of 4-H'ers who will sing old 4-H camp songs as entertainment during forum. Lori Tweit & Floy Ziegler will mail old song books to Rose Waring's house.

The hotel has a registration center. There is also a small room for storage of computers, etc. A location for storage of auction items has not yet been determined. Forms for auction items will be sent to Tracy at the Grays Harbor Extension office.

The owner of Chehalis Mints has a four leaf clover mold and will wrap the mints in green foil. They will offer a discount on mints and will donate a basket for the auction. Mints will be put on the tables Friday night. The mints might also be used to make a special gift for the Hall of Fame inductees.

The Forum Committee will not be serving breakfast in the Hospitality Room. We need to let the attendees know about the availability of refrigerators and microwaves for families that want to eat breakfast in their room. It was suggested that representatives of the State 4-H Advisory Board and the State Fair Board spend some time at the Hospitality Room visiting with Forum attendees.

It may be possible to have a basket weaving workshop. This could be an on-going activity that would take place from noon to 4:00 pm on Friday. There would need to be a fee for supplies. If the fee were paid by the State 4-H Board, more people could be reached.

Live animals will not be allowed at the workshops. A horse arena is available 10 miles away.

Possible speakers for Forum were discussed. Sid Muzzy, an Adjunct Professor for Central Washington, was suggested. He is a very dynamic speaker but charges a speakers fee. Jessica Cox is a motivational speaker who is very dynamic & inspirational. Mark Bolt, a Clark County Commissioner, has been suggested as a possible speaker on Saturday morning. A keynote speaker is needed for Saturday morning. On Sunday morning an inspirational speaker is needed.

The State 4-H Advisory Board toured the facility.

After returning from a tour of the facility, the discussion of the 2009 Forum continued. Approximately \$200 has been set aside to pay for an auctioneer. T-shirts for teens were ok'd by the State 4-H Advisory Board. A pizza feed is being planned for the teens that help during the auction. Goody bags typically cost \$250 to \$400 or \$4-\$5 per person for 250-300 people. If forum t-shirts are provided for attendees, they are ordered by the host county. The representatives of the forum committee indicated they would probably not provide t-shirts for forum. Instead, they were considering a novelty of some sort.

Rose is meeting with Mark White who will donate and cook salmon for Saturday night's dinner. The Chehalis Indian tribe will bake the salmon outside in the parking lot. The Chehalis Indian tribe has a 30-40 person drum corps that may perform Saturday night prior to the start of dinner. The hotel will provide the remainder of the food for Saturday night's meal. This meal will be a buffet with chicken. Dinner on Friday will be a plated beef dinner. A box lunch is scheduled for Friday. Lunch on Saturday is undecided. There will be a Brunch on Sunday.

The Auction Committee will try to get members of the public to attend by advertising the auction.

Entertainment on Friday will take place at 7:30-7:45 pm and will be provided by Kids Cuz. The Forum Committee will find out if the hotel has 2 ramps or just one. A local photographer will take pictures of the Hall of Fame recipients at the end of the presentation.

Displays will be put in the hall outside the class rooms. The silent auction items will be placed around the outside of the banquet room. It might be possible to use a guest room for the 4-H Foundation meeting. The Magestic Room will be the location of the Hospitality Room.

Registration forms will be available about late June. The registration fee has not yet been determined because of the need to figure out the cost of the meals. It should be close to the cost of last year's forum. Rooms can be reserved at any time. No live animals of any kind are allowed in the hotel.

Volunteer Hour Reporting – Volunteers are covered by the Washington State Department of Labor and Industry under the Workman's Compensation Program. Washington State also provides liability insurance. The original agreement with the Department of Labor and Industries did not require reporting of volunteer hours because of the low risk of injury. Attorneys with the Department of Labor & Industry have determined that the 4-H program needs to report volunteer hours. A system has been developed to report volunteer hours on-line each month. Each volunteer will have a password. Because there isn't a high motivation for volunteers to report these hours, it is possible that there may be a large number of volunteers that do not report their hours. The 4-H program has been paying \$45,000/year for Workman's Compensation coverage of its volunteers. The Department of Labor and Industry will receive a

monthly report of hours reported by each volunteer. There will be a backup paper system for those that are injured but have not reported their hours. The Department of Labor and Industries has started not paying volunteers that are legitimately injured. Pat BoyEs' lawyers and the Department of Labor and Industries have been discussing this for almost 3 years. Once you enter the on-line system you will receive a card saying you are an official 4-H volunteer. This new reporting requirement will go into effect October 1, 2009. Training in the form of a workshop or half track will take place at Forum. A display with a laptop connected to the reporting site will be at Forum to introduce leaders to the new reporting system.

The State 4-H Foundation and the State 4-H Advisory Board share the expenses for the Alumni Reception 50/50. There is a \$10 fee to join the 4-H Alumni and Friends Association. When you join or renew your membership, you receive copy of Forever Green and an alumni pin. The reception will take place on Saturday prior to the auction at Forum. Jim and Dawnise Johnson have agreed to decorate again this year. Floy's granddaughter has been playing harp but will not be available this year. Hors d'oeuvres will again be provided and Hall of Fame inductee photographs are displayed at this event. Approximately 20-30 non-forum attendees have always attended and about 5-10 stay for the auction. The total cost of this event for the last three years is \$3,590. \$2,610 in revenue has been generated during this time. Additional costs for the reception include Hall of Fame pictures and alumni pins (\$2 each – about \$400 total). Toni Dell compiles lists of alumni and does the billing. Alumni associations are very important but the development of alumni is a long-term project. This association brings back memories and helps people maintain their connection with 4-H. The State 4-H Advisory Board needs to discuss the next step in promoting the alumni association. Chip Taylor made a motion that the Alumni Reception be held at Forum this year. The motion was seconded by Floy Ziegler and approved unanimously. Floy also recommended the Awards & Recognition Committee discuss furtherance of this association at the next meeting. Sam Tower mentioned that he is a member of an association that greatly increased their participation in activities using a list serve. Strengthening of the collegiate program also needs to take place. It was recommended that the time for reception be shortened to one hour. Some 4-H associations can be found at [www.facebook.com/4-h](http://www.facebook.com/4-h)

There will not be a Summit at this year's Forum, instead focus questions will be discussed during the district meetings.

#### Committee Meeting Reports

Food & Nutrition – Floy Ziegler – There are new forms youth need to use for kitchen activities.

A five page explanation of the forms was created because of complaints about the forms.

Clothing & Textile – Floy Ziegler – She shared some of the things that happened at teen conference. Susan Parr & Floy will submit workshop proposals for a Friday Track.

Dogs – Chip Taylor – On May 3 he will be in Ellensburg at a Dog Committee meeting. At this time the Dog Committee doesn't know when they will be able to have the state agility trial.

There is a severe shortage of leaders in the dog project. Leaders with a lot of knowledge about dog training are needed. The committee is looking into creating an e-learning module to help leaders learn how to train dogs. Pat BoyEs shared that there is now a disease prevention module on the 4-H website under on the e-learning location. It is basic animal disease prevention training. She would be happy to include information on dog training on the 4-H website.

Horse – Jim Johnson is continuing to work on getting on their list serve. Applications are being accepted for their state equine committee. There were no teen applicants in one district and no adult applicants in another district. They are working on setting a date for their next

teleconference in May. A driving manual will be available this fall. Horse bowl went very well, the Pierce County team went to nationals. Cheryl Mendendall will not be the coordinator next year for Hippology. Work on the miniature and small equine program is in progress. The committee is working on equine workshops for Forum. They are discussing the possibility of doing a roundtable at forum. A potential workshop is "Reasons for Horse Judging." State Teen Advisors – Noelle Borland – Know Your Government went very well this year. Planning for Teen Conference is underway. This year's theme is "Breaking Down Barriers, Building Bridges." Natural Resources – Pat BoyEs – This committee is in the process of being formed. Emily Burt, a forester, is coordinating the committee.

### Other Topics

By-Laws and Constitution – A committee to review the By-Laws and Constitution of the State 4-H Advisory Board was formed. It will review the By-Laws and Constitution and look for things that may not be relevant. Don Ballard, Jim Johnson, Susan Linn, Vicki Contini, Julie Sorensen, and Chuck Todd volunteered to be on the committee. The results of their review will be shared at the October 2009 meeting and brought back to the 2010 January meeting.

Don't forget to contact Linda Williams for help setting up a telebridge for your committee meetings.

Blazers – There was a discussion on how the blazers should be managed. Chip Taylor informed the Advisory Board that the blazers cost \$59 each when ordering 12. This does not include shipping. Embroidery costs another \$9 per blazer. Jan Klein suggested the blazers be checked out when someone wanted to use one. Other states have a check out system. Jessica Ubachs also felt they would be better utilized as a check out item. The cost of each blazer becomes more attractive when we are not buying a blazer for every person that needs one. Blazers could be worn by State Ambassadors at the legislative breakfast that takes place during Know Your Government. Pat BoyEs will assign Jan Klein the task of tracking the checkout of these blazers. The Teen Committee was asked to develop a policy for use or purchase of these blazers. Rhonda Fuhrman will work with the Teen Committee on development of this policy. The logo set up fee has already been paid. National Conference and National Congress delegates could also use the blazer. The cost of the blazers was approximately \$235 more than approved at the January meeting. Floy Ziegler made a motion that the State 4-H Advisory Board purchase 12 more blazers and cover the additional cost of the blazers previously purchased by Chip Taylor. The motion was seconded by Rhonda Fuhrman and approved unanimously.

2009 WRLF – Registration for this forum in Denver was easier than usual. There were fewer participants. Workshops were very good. It took place close to the capitol. Each day had a theme, using 4h pledge (head, hands, heart, health). At each meal there was a place card showing speakers during that meal. There was a lot of interest in the 2011 cruise. The motel facility was very nice. There were never lines at the elevators or the registration table. At the last banquet New Mexico asked attendees to fill out a questionnaire on how to make the 2010 forum in New Mexico better. Because of the economy, Colorado lost \$17,000 on this event. The Western Regional Leaders Forum organizational group has a contingency fund that will cover this loss.

2010 WRLF – Next year’s forum will take place March 11-14 in Albuquerque, New Mexico. We will need to prepare a presentation to recruit and encourage people to come to 2011 WRLF in Washington State. The Advisory Board needs to consider the level of support that will be provided to the group attending the 2010 WRLF in New Mexico for the purpose of promoting the 2011 Forum. A team of people from Washington State need to attend. Julie Sorensen, Jim Johnson, Chuck Todd, Don Ballard, Floy Ziegler, Chip Taylor, Matt Harbin, Zoe Stoy, Elaine Dunn, Susan Linn, and Julia Viherlahti volunteered to be a part of the 2011 Promotions Team. Jim Johnson will be chair of the Promotions Team.

2011 WRLF – Our event will be a different type of event because it will be on a cruise. We need to be very creative and make it a lot of fun. One way to create excitement will be how we choose to use our “free” rooms (given to speakers in lieu of a speaker’s fee, a drawing for a free cruise, a discount for State Advisory Board members, etc.). This event will take place on a ship from the Holland America cruise line. It will be a new Amsterdam ship. This will be the first cruise for this ship, which has been specifically designed as a convention ship. It will be less expensive to go on the cruise ship than have rooms in Seattle. Because we don’t need to book a minimum number of rooms, there is no financial risk involved in hosting the 2011 WRLF. The prices for the cruise are not set until we sign the contract a year prior to the event. We can schedule the cruise for the last week of April or the first week of May. The first week of April is preferable because of high school graduations. The price we had been given earlier for an inside cabin was \$649 per person/double occupancy. An outside cabin was \$749 per person/double occupancy. However, prices are coming down. Today prices are \$599 for inside cabin and \$699 for outside cabin. All meals are included. Logistically, it is easier to plan this event on a cruise ship. We are expecting 300-350 attendees. The cruise line will allow you to book early and make monthly payments. For no additional fee, they will also set up one of the meeting rooms for us to use for group meals. The registration fee will cover the cost of the speaker fee and other expenses. Typically, the registration fee is \$190-275. Chuck Todd projected a possible fee of \$100 or less. Attendees could arrive the same day the ship leaves and free transportation from the airport to the ship is provided.

A murder mystery activity will take place the first evening. The next day (Sunday) is a full day at sea which would be a good day for an intensive series of workshops. Monday morning we do more workshops that conclude before arrival in Juno at noon. The leaders in Alaska would like to provide some tour opportunities. Something will be taking place on the boat while it is docked in Juno. Workshops could take place on Tuesday morning. At 1:00 pm we will arrive at the Hubbard Glacier. The cruise line provides speakers for glacier. On Wednesday the ship will be at Sitka (a commercial fishing area) from 8:00 am to 5:00 pm. We will be in Ketchikan on Thursday (7:00 am – 1:00 pm). Workshops could be scheduled for that afternoon. A recognition banquet could be scheduled for dinner that evening or as a luncheon on Friday. Friday evening the ship would be docked in Victoria. We would return to Seattle on Saturday morning. You MUST have a passport if getting off the boat in Victoria. The enhanced driver’s license will allow you to get off at Alaskan ports, but not at Victoria. A decision needs to be made concerning which meals will be group meals. We would be served the same meals that are served in the main dining room. There would be no need to select menu. All of the shows that normally take place on cruise ships will take place on this ship. The Forum Committee will be discussing a registration fee for any additional family members coming on the cruise. Formation of committees for the 2011 WRLF will take place at the October 2009 Forum meeting.

**Sunday, April 19, 2009**

**In Attendance:** SW-Floy Ziegler, Susan Linn, Charlene Wright, Melissa Brown; NE-Matt Harbin, Julia Viherlahti; NW-Jim Johnson, Chip Taylor, Don Ballard, Zoe Stoy, Noelle Borland; SE-Ronda Fuhrman, Gary Kirckof, Vicki Contini, Jessica Ubachs, Nikquel Emard-Jones; Challenge-Sam Tower; Extension-Lore Twiet, Julie Sorensen; SAC-Elaine Dunn; Treasurer-Chuck Todd; WSU Pullayup-Pat BoyEs

The meeting began at 8:40 am.

Puyallup 4-H office could be moved into a new 4-plex in November or December of 2009.

Committee reports were presented.

#### Fund Development Committee

The committee would like to enhance and build the 4-H Alumni & Friends Association database by automatically signing up graduating 4-H seniors. The registration fee would be waived for the first year. They would be sent a “welcoming packet” that would include instructions on how to register. Upon registration, they would receive an Alumni Association pin. The cost of the pin would be initially funded by the State 4-H Advisory Board. The committee also recommended allowing the county office to sign up alumni or friends under the same conditions. Leaders could forward their name to the county office. Alumni who register for the cruise will automatically be entered in a drawing to win a free room for the cruise. The 4-H Foundation will be contacted to see if they would be willing to help with the cost of mailing the “welcoming packet.” Susan Linn made a motion that the recommendation of the Fund Development Committee be accepted. The motion was seconded by Matt Harbin and approved unanimously.

The Fund Development Committee will have a teleconference to discuss financing of the group that goes to the 2010 WRLF in New Mexico to promote the 2011 WRLF.

#### Public Awareness Committee

Jessica Ubachs will contact Caleb Klein and get the pictures that Caleb took at Forum and of the State 4-H Advisory Board. Blazers for the State Ambassadors will cost \$70. Each youth will pay \$40 for the blazer if they want to keep it. It takes 4 weeks to receive the blazers from the time of ordering. Floy Ziegler will assume initial responsibility for coordinating the blazers and will communicate the requirement for blazers to Jan Klein. Blazers will be brought to teen conference to allow the teens to try them on for sizing. Those blazers not purchased by the youth will be given to Jan Klein, the State Ambassador Advisor, for storage at the state office. The State 4-H office will dry clean the blazers, and the State 4-H Advisory Board will pay for cleaning them. Rhonda Fuhrman made a motion that additional blazers not be purchased until the delegation has been chosen for National Congress, so we will know what size blazers are needed. Blazers will be ordered in lots of 12 in the sizes that are needed. An account will be established to pay for these items. Floy Ziegler will be the coordinator. Youth will be charged \$40 for each blazer. The motion was seconded by Floy Ziegler and approved unanimously.

The committee recommended the Board members purchase shirts in clover green. Information on the shirts and colors was provided. Each board member would order their own shirts and be reimbursed for the first shirt they purchased. Chip Taylor made a motion that the

recommendation for purchase of shirts in clover green be accepted. The motion was seconded by Elaine Dunn. The motion was approved with 2 dissenting votes and one abstention. Chuck Todd will send the logo to Julia so it can be added to the shirts.

Susan Linn and Melissa Brown volunteered to prepare a poster advertising forum. Pat BoyEs would post it on 4-H website. Charline Wright made a motion requesting that Susan and Melissa Brown create a poster to advertise Forum. The motion was seconded by Matt Harbin and approved unanimously. The poster will be sent to board members for review next week. It will then be sent to Pat BoyEs for posting on the 4-H website.

Pam Roberts, who is associated with 4-H network news, will be asked to provide media coverage at the 2009 Forum. Rhonda Fuhrman will contact Pam concerning whether or not they are planning to attend and if they are who will be paying their expenses. The State 4-H Advisory Board will need to consider how many of their costs we can pay.

### Grants & Recognition

The committee made the recommendation that all current & future hall of fame inductees be given lifetime membership in the 4-H Alumni Association. Susan Linn made a motion that the recommendation of the Grants & Recommendation Committee be accepted. The motion was seconded by Floy Ziegler and approved unanimously.

Hall of Fame application reviewers will receive an electronic message containing the names of those submitted for consideration. The application form currently states that a photo is required unless the nominee is deceased. The application will be changed to say that a photo is expected with the application; and if a photo is not included, the State 4-H Office will contact them requesting a photo. A photo is expected but the lack of a photo at the time of the application will not disqualify an applicant from consideration. All efforts will be made to obtain a photo prior to forum. A motion was made by Matt Harbin to no longer require a photo be attached to Hall of Fame applications. The motion was seconded by Susan Linn and approved unanimously.

Minutes will be corrected to reflect a due date for Hall of Fame nominations of June 1, not August 1.

The Hall of Fame nomination form does not have the notification statement on it. Pat BoyEs will update the Hall of Fame nomination form and get the updated form posted to the 4-H website.

Floy Ziegler made a motion that the State 4-H Advisory Board members not review applications they have submitted or where they may have a conflict of interest (for example; relatives). The motion was seconded by Sam Tower and approved unanimously.

It was suggested that the By-Laws Committee address the need for standing rules for the State 4-H Advisory Board.

### Teen Committee

The committee discussed having their committee members go back to the counties in each district to talk to teens about attending forum. Rhonda Fuhrman will contact Rose Waring and Virginia about jobs for teens. Teen Hosts at the Alumni Reception will be needed. They will need to “dress up” for the reception. Adults and teens will also need to “dress up” for Friday

night's banquet and help seat Hall of Fame recipients and their families. These individuals need to be greeted and visited with, especially if they arrive alone. The committee had questions about teen track on Friday and possibly Saturday at the 2010 Forum in Spokane. The committee wants to concentrate on 5<sup>th</sup> & 6<sup>th</sup> graders throughout the state. The 4-H program loses 50% of this age group. The County Teen Representative program is designed for middle school teens. Jan Klein will be contacted for more information. Pat BoyEs mentioned that in 2010 VDAT will probably not be coordinating the forum workshops because this will be a joint forum with Idaho. The Board discussed the need to consider focusing on adult training at Forum because teens have other multiple training opportunities. Youth and adult partnership has been a topic at Forum in the past. The Board felt it would be nice to see teens teaching workshops to adults on how to keep teens involved. How to work with parents would also be a good workshop.

Zoe Stoy shared some information from Jan Klein about the responsibilities and visibility of teens on the State 4-H Advisory Board. Chip Taylor made a motion to table this discussion about the responsibilities and visibility of teens on the State 4-H Advisory Board until the October 2009 meeting. The motion was seconded by Floy Ziegler and approved unanimously. The teens currently on the Advisory Board were encouraged to contact Jan Klein directly if they are interested in assisting with this year's Know Your Government. Matt Harbin will notify Jan of our decision.

#### 4-H Foundation

The purpose of the Washington State 4-H Foundation is to help support 4-H programming in Washington State. Harry Burcalow has stepped down. On May 15 there will be a dinner/fundraiser "Racing For Our Youth" at the Emerald Downs race track. The 4-H Foundation is looking into hiring their own director. Pat BoyEs will notify the Advisory Board of the interview schedule. An exchange program with India is beginning as a result of Sam Tower and his wife's trip to India to work with Indian youth. They will come to the United States and learn more about environmental education. The first individual participating in the exchange is here now and is 23 years old. While here she will become a 4-H leader and challenge facilitator. It is hoped that one to two people from India will visit the United States every year to take environmental education back to work with children of India. Plans are to eventually send some young facilitators from the challenge program to India for six months.

Gayle Ashworth has health issues and is facing additional surgeries in the future. Vicki Contini will send a card to Gayle from the Advisory Board. Individual members were encouraged to send cards to her.

The 4-H Foundation has hired someone to handle accounting and reporting issues. Pat BoyEs is available to direct inquiries to this individual.

#### Core Committee

They will be meeting face to face in Puyallup on May 9 to assess their future and purpose. This committee was originally created for the purpose of carrying out the strategic plan.

#### Fair Board

Their January meeting was cancelled. They are scheduled to meet next weekend to discuss changes to the State Fair schedule. The Budweiser horses may be able to attend this year and will be in draft horse barn for first 2 weeks of state fair. Draft horses will be moved to the first row of the horse barn. County allocations will also be changing. Robotics is being added as a

judged activity and will take place in the dog benching area on September 20. Last year the Western Washington Fair Association contributed \$18,000 in cash as additional premium money. This was in addition to in kind contributions.

Next Meeting: Thursday, October 15 at 7-10 pm

Adjourned at 1:43 pm

Respectfully Submitted,  
Vicki Contini, Secretary

#### Agenda Items of October 2009 Meeting

1. Next step in promotion of the Alumni and Friends Association
  2. Discuss level of support provided to the group promoting the 2011 WRLF while attending the 2010 WRLF
  3. Formation of committees for the 2011 WRLF
  4. Funding of Pam Roberts and 4-H network news group to provide media coverage at 2009 Forum
  5. Discuss responsibilities and visibility of teens on the State 4-H Advisory Board
- 2011 WRLF Committee:
1. Decide which meals will be group meals at the 2011 WRLF
  2. Discuss registration fee for additional family members coming on cruise
- Teen Committee:
1. Develop policy for use or purchase of blazers (Rhonda Fuhrman)
  2. Results of committee members contacting teens in each county about attending forum
  3. Discuss information provided by Jan Klein about County Teen Representative program
- By-Laws and Constitution Committee:
1. Review By-Laws and Constitution for things that may not be relevant
  2. Discuss need for standing rules for the State 4-H Advisory Board
- Funding Committee:
1. Discuss furtherance of Alumni and Friends Association

#### Action Items

1. Chuck Todd will contact Larry Cressey via email for a status of report on the audit of the Treasurer's books.
2. The funding information has not yet been updated. Pat BoyEs will email it to the Funding Committee as soon as it is available.
3. Joy Wilken will create a press release on the 4-H Alumni and Friends Association for distribution this year.
4. Lori Tweit and Floy Ziegler will mail old song books to Rose Waring's house for the 4-H'ers who will be providing entertainment at Forum.
5. The By-Laws and Constitution Committee will share the results of the review of the By-Laws and Constitution with the State 4-H Advisory Board.
6. Rhonda Fuhrman will work with the Teen Committee on the development of a policy for use or purchase of the blazers purchased by this Board for the teens.
7. Formation of committees for the 2011 WRLF at October 2009 Forum meeting

8. The 4-H Foundation will be contacted to see if they would be willing to help with the cost of mailing the “welcoming packet.”
9. Fund Development Committee will have a teleconference to discuss financing of group promoting 2011 WRLF while attending 2010 WRLF.
10. Floy Ziegler will coordinate blazers and communicate the requirement for blazers to Jan Klein.
11. Susan Linn and Melissa Brown will create a poster to advertise Forum. Poster will be reviewed by State 4-H Advisory Board next week.
12. Pat BoyEs will post approved poster advertising Forum on 4-H website.
13. Rhonda Fuhrman will contact Pam Roberts concerning whether or not her 4-H network news group are planning to attend 2009 Forum and if they are who will be paying their expenses. The State 4-H Advisory Board would like to have them provide media coverage at the 2009 Forum.
14. Pat BoyEs will arrange to have Hall of Fame application reviewers receive an electronic message containing the names of those submitted for consideration.
15. Pat BoyEs will have notification statement added to Hall of Fame nomination form and get the updated form posted to the 4-H website.
16. Rhonda Fuhrman will contact Rose Waring and Virginia about jobs for teens at the 2009 Forum.
17. Teen Committee will contact Jan Klein for additional information about the County Teen Representative program.
18. Matt Harbin will notify Jan Klein of the decision to table a discussion about the responsibilities and visibility of teens on the State 4-H Advisory Board until the October 2009 meeting.
19. Pat BoyEs will notify the State 4-H Advisory Board of the interview schedule for the 4-H Foundation Director position.
20. Vicki Contini will send a get well card to Gayle Ashworth.